



Annual General Meeting Minutes

DATE: April 18, 2024

LOCATION: 90 Ashland Riverview Community Centre

Attendance: Jason Oliver, Krista Fraser-Kruck, Dennis Cunningham, Dominic Lloyd, Dominic Marinelli, Quinn Fletcher, Colin Pochailo, Kristin Shiach, Marco Gallo, Ian McCallister, Cydnie Mather, Robin Mather, Neil Jacobs, Jordan Sobkowicz, Kevin Koskie, Brett Delday, Aaron Nelson, Helen Oliver, Tyler Stilwell, Allison Shiach

Called to Order: 7:00 pm

Land Acknowledgment: Jason

Riverview Community Centre is located on Treaty One lands, the original territories of the Anishinaabe, Cree, Oji-Cree, Dakota, Lakota, Dene peoples, and the homeland of the Red River Métis.

Riverview Community Centre proudly acknowledges our role in the many relationships that make up our home and commit to a spirit of reconciliation for the future.

1. **Approval of Agenda: MOTION: Approve agenda for 2024 AGM: Moved by Helen Oliver, 2nd by Marco Gallo, none opposed, motion carried**
2. **Approval of Minutes from May 29, 2023 AGM: MOTION: Approve minutes from 2023 AGM: Moved by Dominc Llyod, 2nd by Quinn Fletcher, none opposed, motion carried**
3. Review of 2023 at Riverview Community Centre – Jason Oliver (President) – see attached report
4. 2023 Financial Review – Dominic Marinelli (Treasurer) – see attached report
 - 4.1. **MOTION: Approve Financial Statements as at Dec 31, 2023: Moved by Colin Pochailo, 2nd by Allison Shiach, none opposed, motion carried**
 - 4.2. **MOTION: Moved that we retain MNP as our auditor for 2024: Moved by Marco, 2nd by Quinn, none opposed, motion carried**
5. Amendment to Bylaws:
 - 5.1. **MOTION: Be it resolved that we approve the presented amendments to Bylaw 2.3 Elected Members. Deleting Facilities and Grounds Director 2 and Sports, Recreational and Leisure Director and adding two (2) Member at Large positions: Moved by Dennis, 2nd by Colin, none opposed, motion carried**
6. Elections were held; nominations were called for from the floor three times.

Election Officers (Board Executive):

- | | | |
|------|-----------------------------|--------------|
| i. | Position of President: | Jason Oliver |
| ii. | Position of Vice-President: | Vacant |
| iii. | Position of Secretary: | Laura Reimer |

iv.	Position of Treasurer:	Dominic Marinelli
v.	Past President:	Vacant
vi.	Facilities and grounds:	Colin Pochailo
vii.	Events Director:	Quinn Fletcher
viii.	Neighbourhood Group Liaison:	Vacant
ix.	Renovations and Grants:	Marco Gallo
x.	Member at Large:	Kristin Shiach
xi.	Member at Large:	Brooke Koskie
xii.	Member at Large:	Brett Delday
xiii.	Member at Large:	Vacant
xiv.	Member at Large:	Vacant

Adjourned: 8:00 pm

2025 AGM to be held April 17, 2025

RVCC Annual General Meeting

April 18th 2024



LAND ACKNOWLEDGEMENT

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Call to Order

Introductions

Adoption of the Agenda

Agenda

1. **Call to Order**
2. **Adoption of the Agenda**
3. **Approval of Minutes from May 29, 2023 AGM**
4. **Review of 2023 at Riverview Community Centre – Jason Oliver (President)**
5. **Community Call Up Initiative**
6. **2023 Financial Review – Dominic Marinelli (Treasurer)**
7. **Financial Motions**
8. **Bylaw Changes and Motions**
9. **Elections**
10. **Question Period**
11. **Close, Motion to Adjourn the AGM**
12. **Next Meeting April 17 2025**

President Annual Report

Riverview Community Centre: Year in Review

- Remarkable Growth & Challenges Faced
- Increased Rental Reviews & Program Expansions
- Volunteer Resilience against Weather Impacts
- Successful General Manager Tenure
- Completion of Basement Renovation & Acquisition of Larger Assets
- Advancements in Sports, Events, & Diverse Programming

Public/Community Relations:

- Enhanced Website: Comprehensive overhaul for seamless navigation.
- Cohesive Visual & Multimedia Experience: Across social media and printed materials.
- Strategic Advertising Points: Prominently displayed boards in the front foyer by Men's Shed volunteers; digital display investment above the canteen area.
- Stay Updated: Follow us on Instagram @riverviewcc for the latest information.

Building and Grounds:

Outdoor Multiplex/ODR

- Development of Outdoor Multiplex – Programming
- Surge in Pickleball Enthusiasm
- Hosting Pickleball Tournaments and Events

Acquisition ns of Equipmen t



Acquisition of New Ice Edger

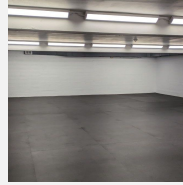


Funding for New Soccer Goals



Hosting Events and Team Practices

Basement , Hall, and Lobby Renovations



Basement Renovations:
Versatile Space for Rentals and
Events



Hall Enhancements: New
Projector, Screen, and Sound
System



Lobby Renovations: New
Windows, Electrical, Expansive
Meeting Space (Future)

Programming Highlights:

- Expanded Pickleball Programming: Utilizing local school gyms and introducing Open Gym Nights.
- Diverse Fitness Classes: Dance Cardio, Pilates, Yoga (morning, evening, postpartum) promoting wellness and activity.
- New Initiatives: Advanced JR Hockey, Knit Night, fostering skill development and creative expression.
- Ongoing Programs: Gentle Fitness, Men's Shed, Creative Writing, Open Mic Nights, catering to diverse community interests and needs.

Event Highlights



Spring Carnival/Slow Pitch Tourney: Record participation, June 8th event anticipated.



Fall Supper: Fundraising and community unity.



Breakfast with Santa: Heartwarming turnout, joyful holiday experience.



Trivia Nights: Successful themed events, community engagement.



4x4 Hockey Tournament: Canceled this year, planned return with increased excitement.



Frostbite Run: International participation, successful rerouting, sponsor rewards.



Puzzle Night: Massive turnout, collaboration, and fun for all ages.

Event Highlights (continued)



Cribbage, Chili, and Craft Event: Competitive spirit, artistic showcase, flavorful competition.



Cleat Swap: Second-year success, community support, affordable access.



Annual Garage Sale: Fundraising and sustainability, community engagement.



Movie Nights: Family-friendly entertainment, shared experiences..



Lego Swap: Engaging activities, creativity, and novelty.



Summer Camps: Adventure-filled weeks, positive feedback, annual highlight.

Why Events?



Spontaneous events throughout the year: on rinks, within the club, and across the community.



Catalysts for bringing committee and community members closer.



Nurturing a strong sense of unity and shared experiences.



Follow us on social media for the latest updates and upcoming events



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Engagement with City's Plan 2045 and Advocacy

Involved in City of Winnipeg's Plan 2045 initiative for Community Centers.

Aim to influence policies aligning with community's core values.

Potential need for community mobilization and engagement with government entities.

Advocating for increased staffing in the Municipal Accommodations Department.

Impacting services provided by community centers through proactive engagement.

Community Call Up Initiative

Emphasizes Riverview Community's strong volunteerism culture.

Encourages active involvement and contribution from residents.

Offers multiple avenues for participation beyond board roles.

Join Community Call Up to streamline and centralize engagement.

Structured platform to participate in event planning and capacity development.

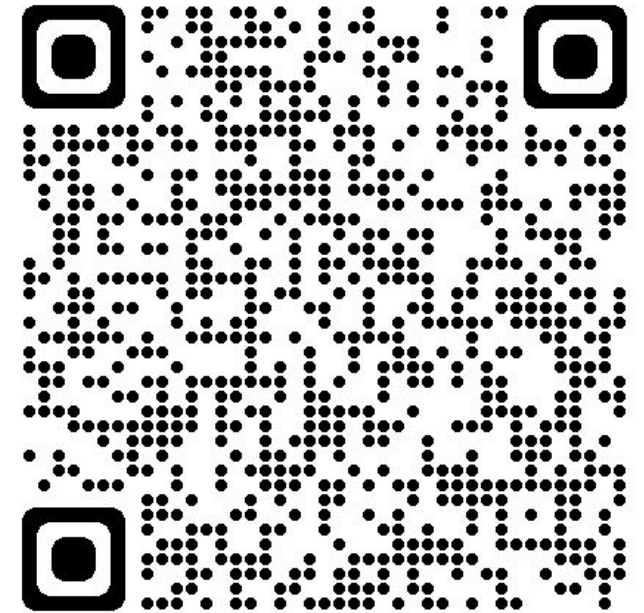
Divided into Sporting Event, Social Event, Games Event, and Community/Board Support committees.

Community Call Up Initiative

Join us in making a meaningful impact on our community by signing up for a committee and contributing your ideas and energy to these exciting initiatives!

Sign use this link or QR code

Link: <https://forms.gle/WntqbTGk1bYek4xK9>





Questions

Thank You



2023 Financial Highlights - Operations

Revenue

\$479,400

- Increase of 25% over 2022 operations
- Key areas of growth (% increase)– Programs (60k), Fundraising (30k), Canteen (10k), Rentals (13k)
- Key downward changes: grant funding - \$20k, Overall % of revenue from grants down from 40% of revenue to 25%

Expenses

\$476,100

- Increase of 34%. Expenses related to revenue all showed significant growth (Programs, fundraising, canteen, Wages - \$77k total)
- Non-revenue generated expense growth focus areas – Repair and maintenance (\$5k), Equipment maintenance (\$6k), Bad debt (\$4k), Interest charges (\$3k), new communications platform (\$10k), etc

Net Income

\$3,300

- Approx \$18k less than 2022. Y-o-y change aligns with additional investment areas. -\$20k grants.
- Able to maintain sustainable financial model while making strategic and operational investments to improve club impact
- Early 2024 trends positive

2023

Statement of Operations

Riverview Community Centre Inc. Statement of Operations

For the year ended December 31, 2023

	2023	2022
Revenue		
Programs (Schedule 1)	121,133	66,689
Grants (Schedule 2)	122,897	140,171
Fundraising	103,474	69,908
Rentals	63,143	51,636
Amortization of deferred contributions	47,103	28,987
Canteen	14,500	4,584
Reflector advertising	7,220	15,151
	479,470	377,126
Expenses		
Advertising and promotion	5,850	6,996
Amortization	62,890	41,103
Bad debts	7,680	3,443
Bank charges and interest	5,518	2,751
Canteen	7,447	4,338
Dues and memberships	1,539	790
Equipment maintenance	8,344	2,068
Fundraising	37,969	22,186
Office	3,194	1,178
Professional fees	7,081	7,275
Programs (Schedule 1)	42,186	21,281
Repairs and maintenance	45,762	40,904
Utilities	35,331	34,095
Wages and employee benefits	205,311	166,756
	476,102	355,164
Excess of revenue over expenses before other income	3,368	21,962
Other income		
Gain on disposal of capital asset	-	4,862
Excess of revenue over expenses	3,368	26,824

2023 Financial Highlights – Balance Sheet

Assets

Total Assets
\$1.11M

Increase of
\$100k

Short Term Assets

Cash
balance -
\$80k

A/R - \$26k

Short term Liabilities

A/P - \$43k


Overall Net
Liquidity position
is positive, club
has sufficient
resources to
manage
operations

2023 Balance Sheet

Riverview Community Centre Inc.
Statement of Financial Position
As at December 31, 2023

	2023	2022
Assets		
Current		
Cash	80,109	162,402
Accounts receivable	26,050	23,785
	106,159	186,187
Capital assets (Note 3)	1,006,596	831,568
	1,112,755	1,017,755
Liabilities		
Current		
Bank indebtedness	-	186,326
Accounts payable and accruals	42,667	29,777
	42,667	216,103
Deferred contributions related to capital assets (Note 4)	882,456	617,388
	925,123	833,491
Net Assets		
Unrestricted	64,289	157,206
Invested in capital assets	123,343	27,058
	187,632	184,264
	1,112,755	1,017,755

Approved on behalf of the Board


President


Treasurer

2023 Financial Review Findings

- “No incidents of fraud or suspected fraud came to our attention during the course of the review”

Fraud



- “Nothing has come to our attention that would suggest any non-compliance with laws and regulations...”

Laws & Regulatory Compliance



- “The accounting policies used by the Organization are appropriate and have been consistently applied.”

Accounting Practices



- “The disclosures made in the notes to the financial statements appear clear, neutral and consistent....”

Financial Disclosures



2023 Financial Review – Treasurer's Commentary

1. **Major increase in programming, club utilization and overall community reach/impact.**
 - This is an unquantified benefit from a financial perspective.
2. **Strategic and operational investments in sports fields, facilities, and community engagement (digital) infrastructure that will offer the club on-going benefits.**
 - Increase utilization of the facilities and related programming (i.e. basement reno)
 - Invest to ensure sustainable long term operation of the building & the club (investments into building envelope/common spaces etc)
3. **Club is currently in a solid financial position**
 - Good cashflow position, low current liabilities, on-going refurbishment of club will minimize risk of unaccounted for financial liabilities
 - With expanded programming/revenue base - opportunities to optimize/refine operations to create a long term strategic (financial) reserve
 - This past year demonstrated the financial flexibility to make additional investments (strategic & operational) while still maintaining a balanced budget.
4. **Challenges with low margin programming will continue to pressure the board to make financially prudent decisions**
 - A major benefit of programming is community engagement (non-financial)
 - To facilitate engagement – costs are kept as manageable as possible – keeping program profit margins low. Tight margins require continued financial discipline.

Programs

Riverview Community Centre Inc.
Schedule 1 - Schedule of Programs Revenues and Expenses
For the year ended December 31, 2023

	2023			2022		
	Receipts	Expenses	Net	Receipts	Expenses	Net
Programs - Sports						
Basketball	945	517	428	1,200	1,052	148
Baseball	6,805	3,241	3,564	6,336	1,341	4,995
Hockey	6,945	475	6,470	5,890	-	5,890
Pickleball	7,346	1,045	6,301	-	-	-
Skiing	3,880	518	3,362	2,348	50	2,298
Soccer	35,748	17,759	17,989	25,754	13,956	11,798
Softball	4,480	4,275	205	2,400	475	1,925
	66,149	27,830	38,319	43,928	16,874	27,054
Programs - Other						
Age friendly riverview	3,520	-	3,520	-	-	-
Cardio	450	-	450	-	-	-
Karate	900	1,750	(850)	-	-	-
Magic lessons	303	-	303	375	-	375
Mature writing	2,840	1,974	866	-	-	-
Other	5,694	4,487	1,207	6,651	2,477	4,174
Pilates	2,775	1,895	880	-	-	-
Summer camp	34,862	2,635	32,227	15,735	1,930	13,805
Workshops	595	465	130	-	-	-
Yoga	3,045	1,150	1,895	-	-	-
	54,984	14,356	40,628	22,761	4,407	18,354
Totals	121,133	42,186	78,947	66,689	21,281	45,408

Summer camp instructors are included in wages

\$31k

\$16k

Change in Assets & Cashflow

Riverview Community Centre Inc. Statement of Cash Flows *For the year ended December 31, 2023*

	2023	2022
Cash provided by (used for) the following activities		
Operating		
Cash receipts from operations	357,462	208,925
Cash received from contributions	394,927	343,975
Cash paid for program service expenses	(205,128)	(109,050)
Cash paid for salaries and benefits	(205,311)	(166,756)
	341,950	277,094
Financing		
Advances from (repayments of) line of credit, net	(186,326)	186,326
Investing		
Purchase of capital assets	(237,917)	(353,786)
Proceeds on disposal of capital asset	-	5,000
	(237,917)	(348,786)
Increase (decrease) in cash resources	(82,293)	114,634
Cash resources, beginning of year	162,402	47,768
Cash resources, end of year	80,109	162,402

Riverview Community Centre Inc. Statement of Changes in Net Assets *For the year ended December 31, 2023*

	Unrestricted	Invested in capital assets	2023	2022
Net assets, beginning of year	157,206	27,058	184,264	157,440
Excess (deficiency) of revenue over expenses	19,155	(15,787)	3,368	26,824
Purchase of capital assets	(237,917)	237,917	-	-
Deferred contributions related to capital assets (Note 4)	312,171	(312,171)	-	-
Advances (repayments) of bank indebtedness	(186,326)	186,326	-	-
Net assets, end of year	64,289	123,343	187,632	184,264