



## Annual General Meeting Minutes

**DATE:** June 5, 2025

**LOCATION:** 90 Ashland Riverview Community Centre

**Attendance:** Jason Oliver, Krista Fraser-Kruck, Laura Reimer, Brooke Koskie, Dennis Cunningham, Dominic Marinelli, Quinn Fletcher, Colin Pochailo, Marco Gallo, Brett Delday, Kathy Larson, John Anderson, Cathy Land, Jeff Arnold, Cydnie Mather, Robin Mather, Ian McCallister, Helen Oliver, Maria Pochailo, Tait Palsson, Roger Wiebe, Lindsay Wiebe, Sue-Anne Hamilton, Sara McFee, Beth Smyth, Clara Birnie, Colleen Galbrath

**Called to Order:** 6:00 pm

**Land Acknowledgment:** Jason

Riverview Community Centre is located on Treaty One lands, the original territories of the Anishinaabe, Cree, Oji-Cree, Dakota, Lakota, Dene peoples, and the homeland of the Red River Métis.

Riverview Community Centre proudly acknowledges our role in the many relationships that make up our home and commit to a spirit of reconciliation for the future.

1. **Approval of Agenda: MOTION: Approve agenda for 2025 AGM: Moved by Robin Mather, 2<sup>nd</sup> by Dennis Cunningham, none opposed, motion carried**
2. **Approval of Minutes from April 18, 2024 AGM: MOTION: Approve minutes from 2024 AGM: Moved by Colin Pochailo, 2<sup>nd</sup> by Brooke Koskie, none opposed, motion carried**
3. State of the Club – Jason Oliver (President) – see attached report
4. 2024 Financial Review – Dominic Marinelli (Treasurer) – see attached report
  - 4.1. **MOTION: Review and receive Financial Statements as at Dec 31, 2024 prepared by MNP: Moved by Dominic Marinelli, 2<sup>nd</sup> by Laura Reimer, none opposed, motion carried**
  - 4.2. **MOTION: Move that we retain Fort Group as our auditor for 2025: Moved by Dominic Marinelli, 2<sup>nd</sup> by Colin Pochailo, none opposed, motion carried**
5. Bylaw Changes and Motions
  - 5.1.1. **MOTION: To change Event director title to Events and Fundraising Director - Moved by Jason Oliver, 2<sup>nd</sup> by Brooke Koskie, none opposed, motion carried**
6. Elections were held; nominations were called for from the floor three times.

Election Officers (Board Executive):

- |      |                             |                   |
|------|-----------------------------|-------------------|
| i.   | Position of President:      | Jason Oliver      |
| ii.  | Position of Vice-President: | Quinn Fletcher    |
| iii. | Position of Secretary:      | Laura Reimer      |
| iv.  | Position of Treasurer:      | Dominic Marinelli |

v.	Past President:	Vacant
vi.	Facilities and grounds:	Colin Pochailo
vii.	Event and Fundraising Director:	Vacant
viii.	Neighbourhood Group Liaison:	Vacant
ix.	Renovations and Grants:	Marco Gallo
x.	Member at Large:	Kristin Shiach
xi.	Member at Large:	Brooke Koskie
xii.	Member at Large:	Brett Delday
xiii.	Member at Large:	Sara McFee
xiv.	Member at Large:	Vacant

**Adjourned:** 6:41 pm

2026 AGM to be held April 23, 2026

# RVCC Annual General Meeting

June 5<sup>th</sup> 2025



## LAND ACKNOWLEDGEMENT

Riverview Community Centre is located on Treaty One lands, the original territories of the Anishinaabe, Cree, Oji-Cree, Dakota, Lakota, Dene peoples, and the homeland of the Red River Métis.

Riverview Community Centre proudly acknowledges our role in the many relationships that make up our home and commit to a spirit of reconciliation for the future.

Call to Order

# Introductions

# Adoption of the Agenda

# Agenda

- 1. Call to Order**
- 2. Adoption of the Agenda**
- 3. Approval of Minutes from April 18th, 2024 AGM**
- 4. State of the Club – Jason Oliver (President)**
- 5. 2024 Financial Review – Dominic Marinelli (Treasurer)**
- 6. Financial Motions**
- 7. Bylaw Changes and Motions**
- 8. Elections**
- 9. Question Period**
- 10. Close, Motion to Adjourn the AGM**
- 11. Next Meeting April 23 2025**

# Approval of the Minutes

Available online:

<https://riverviewcc.ca/wp-content/uploads/2025/06/RVCC-AGM-mintues-April-18-2024.pdf>

Copies were available as you walked in.

## **MOTION:**

Approve minutes from 2024 AGM:

Moved by \_\_\_\_\_, 2nd by \_\_\_\_\_

# State of the Club

# Year in Review

- Remarkable Growth - Rentals - Sports - Patrons
- BIG Grant coming our Way!!!
- Solid Board and Volunteers - Let's Keep it going!
- Strategic Survey - looking towards a strategic plan
- Great events

# Highlights



Spring Carnival/Slow Pitch Tourney: Record participation, June 20th event anticipated.



Fall Supper: Fundraising and community unity.



Breakfast with Santa: Heartwarming turnout, joyful holiday experience.



Trivia Nights: Successful themed events, community engagement.



4x4 Hockey Tournament: Was back this year and well attended



Frostbite Run: International participation, successful rerouting, sponsor rewards.



Puzzle Night: Massive turnout, collaboration, and fun for all ages.

# Highlights (continued)



Cribbage, Chili, and Craft Event: Competitive spirit, artistic showcase, flavorful competition.



Cleat Swap: Second-year success, community support, affordable access.



Annual Garage Sale: Fundraising and sustainability, community engagement.



Movie Nights: Family-friendly entertainment, shared experiences..



Welcome back BBQ/Volunteer appreciation :  
Coming Sept 13th



Summer Camps: Adventure-filled weeks, positive feedback, annual highlight.



Exciting news, Riverview! Our beloved community centre has been approved for a massive **\$924,079** federal funding grant under the Green and Inclusive Community Building Program!

# Project Includes



A complete façade overhaul with new, energy-efficient exterior insulation—cutting heating and cooling costs and making the building more comfortable year-round.



A safer, healthier environment with the removal of outdated materials, including asbestos.



A reconfigured lobby and dressing room area, creating a fully accessible, multi-purpose space. More room for meetings, events, and community programming.



Better accessibility, ensuring everyone—regardless of mobility—feels welcome.

# We need your help!

- Current funding is a big boost, but more is needed to complete the Riverview project.
- Matching funds must be raised—every donation (large or small) directly impacts success
- Upcoming initiatives include:
  - Fundraising events
  - Sponsorship opportunities
  - Community-driven campaigns
- This is a major ask but a long-term investment—contributions will benefit Riverview for decades.
- Community support is essential—the project can't happen without public involvement.

# Financial Review



# 2024 Financial Highlights - Operations

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**Operating Revenue** \$402,800

- Decrease 7% over 2023 operations
- Similar revenue levels for Grants, Rentals, and Advertising
- Key downward changes: Fundraising - \$20k (4 x 4, frostbte, fund drive), Programs -\$10k (mini soccer), summer camp

**Operating Expenses** \$360,100

- Decrease 15% over 2023. COGS reduced relative to revenue decrease
- Non-revenue generated expense reductions – repairs & maintenance - \$12k, wages - \$27k (summer camp, weather, efficiency),

**Net Operating Income** \$42,700

- 110% increase over 2023 (\$20k).
- Able to maintain sustainable financial model while making strategic and operational investments to improve club impact. (10% return on revenue)
- Early 2024 trends positive

**Net Income - 2024** \$8,232

- Net Amortization - \$35,000 (60% higher than 2023) – Full year rink amortization

# 2024

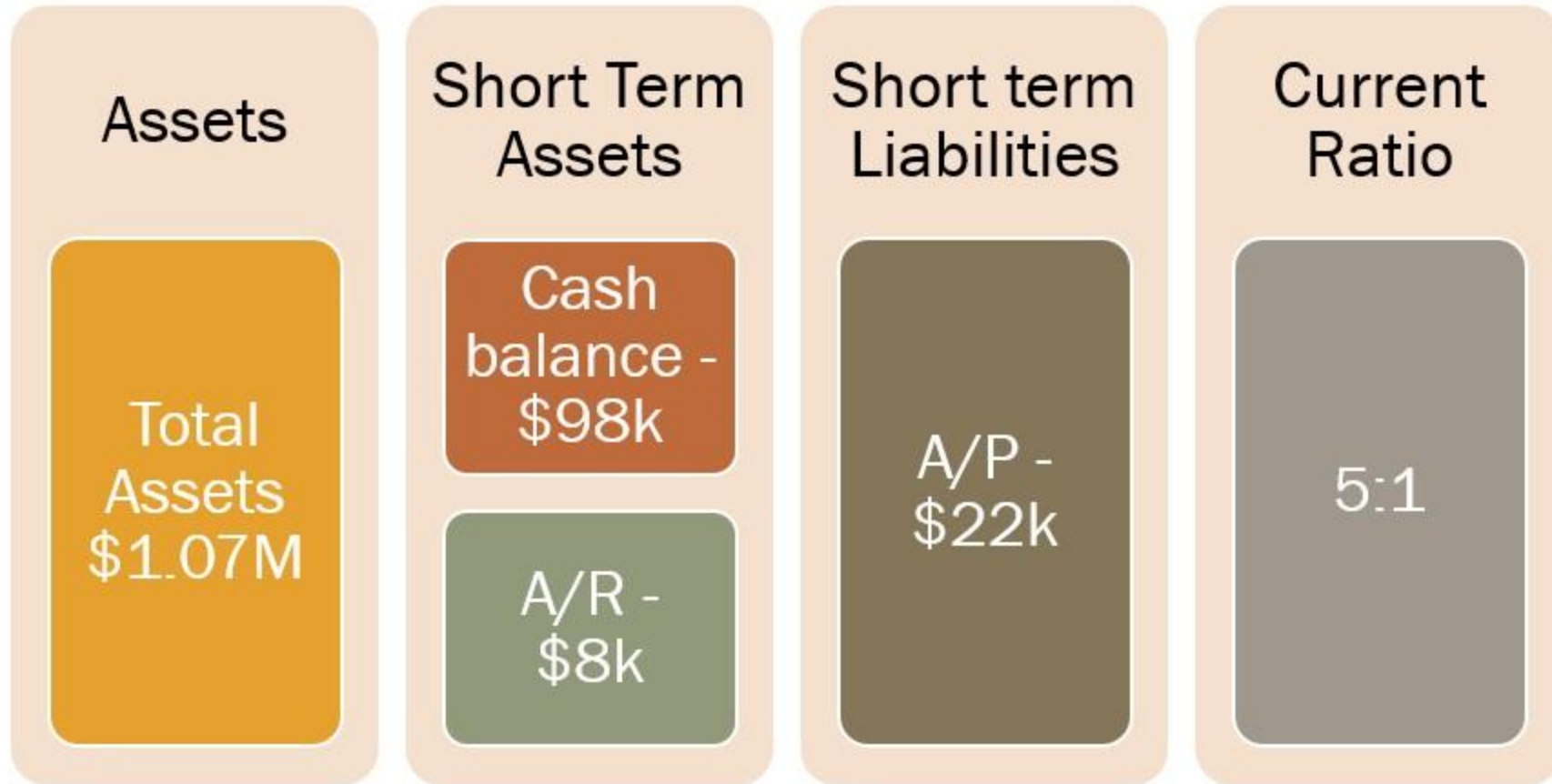
## Statement of Operations

**Riverview Community Centre Inc.**  
**Statement of Operations**  
*For the year ended December 31, 2024*

	2024	2023
<b>Revenue</b>		
Programs (Schedule 1)	111,183	119,463
Grants (Schedule 2)	125,235	122,897
Fundraising	81,269	103,474
Rentals	67,249	64,813
Amortization of deferred contributions	47,815	47,103
Canteen	9,872	14,500
Reflector advertising	7,130	7,220
	<b>449,753</b>	<b>479,470</b>
<b>Expenses</b>		
Advertising and promotion	3,570	5,850
Amortization	82,157	62,890
Bad debts	1,044	7,680
Bank charges and interest	1,556	5,518
Canteen	12,302	7,447
Dues and memberships	1,134	1,539
Equipment maintenance	4,700	10,590
Fundraising	31,784	37,969
Office	15,339	9,876
Professional fees	6,444	7,081
Programs (Schedule 1)	43,702	47,146
Repairs and maintenance	23,799	31,876
Utilities	36,318	35,331
Wages and employee benefits	178,481	205,311
	<b>442,330</b>	<b>476,104</b>
<b>Excess of revenue over expenses before other items</b>	<b>7,423</b>	<b>3,366</b>
<b>Other items</b>		
Gain on disposal of capital assets	809	-
<b>Excess of revenue over expenses</b>	<b>8,232</b>	<b>3,366</b>

# 2024 Financial Highlights – Balance Sheet

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Overall Net Liquidity position is strong, club has sufficient resources to manage operations and sustain unexpected changes in revenue or expenses forecasts.

# 2024 Balance Sheet

## Riverview Community Centre Inc. Statement of Financial Position As at December 31, 2024

	2024	2023
<b>Assets</b>		
<b>Current</b>		
Cash	98,833	80,109
Accounts receivable (Note 3)	8,236	22,398
	107,069	102,507
<b>Capital assets (Note 4)</b>	961,486	1,006,596
	1,068,555	1,109,103
<b>Liabilities</b>		
<b>Current</b>		
Accounts payable and accruals	22,219	39,015
Deferred contributions related to capital assets (Note 5)	850,472	882,456
	872,691	921,471
<b>Net Assets</b>		
Unrestricted	84,850	63,492
Invested in capital assets	111,014	124,140
	195,864	187,632
	1,068,555	1,109,103

Approved on behalf of the Board

### Capital assets

	Cost	Accumulated amortization	2024 Net book value
Building improvements	713,964	255,130	458,834
Computers	3,681	3,281	400
Ski equipment	40,054	9,407	30,647
Soccer equipment	10,161	3,319	6,842
Outdoor rink	477,581	67,223	410,358
Tennis equipment	7,880	5,475	2,405
Other equipment	153,531	101,531	52,000
	1,406,852	445,366	961,486

# 2024 Financial Review Findings – MNP

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- “No incidents of fraud or suspected fraud came to our attention during the course of the review”

Fraud



- “Nothing has come to our attention that would suggest any non-compliance with laws and regulations that would have a material effect on the financial statements.”

Laws &  
Regulatory  
Compliance



- “The accounting policies used by the Organization are appropriate and have been consistently applied.”

Accounting  
Practices



- “The disclosures made in the notes to the financial statements appear clear, neutral and consistent with our understanding of the entity and the amounts presented in the financial statements.”

Financial  
Disclosures



# 2024 Financial Review – Treasurer's Commentary

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## 1. Overall club operations showed resilience against revenue impacting weather events

- Despite lower revenue due to less utilization and cancelled fundraising events, club doubled net operational revenue.
- Demonstrating efficient and effective club management and governance (GM & Board)

## 2. Strategic and operational investments in sports fields, facilities, and community engagement (digital) infrastructure that will offer the club on-going benefits.

- Increase utilization of the facilities and related programming (i.e. basement reno)
- Invest to ensure sustainable long term operation of the building & the club (investments into building envelope/common spaces etc)

## 3. Club is currently in a solid financial position

- Excellent current ratio, \$100k+ cashflow, low current liabilities, no urgent major maintenance issues, on-going refurbishment of club will minimize risk of unaccounted for financial liabilities
- With expanded programming/revenue base - opportunities to optimize/refine operations to create a long term strategic (financial) reserve

## 4. Challenges with low margin programming will continue to pressure the board to make financially prudent decisions

- A major benefit of programming is community engagement (non-financial)
- To facilitate engagement – costs are kept as manageable as possible – keeping program profit margins low. Tight margins require continued financial discipline.

**Riverview Community Centre Inc.**  
**Schedule 1 - Schedule of Programs Revenues and Expenses**  
*For the year ended December 31, 2024*

# Programs

	2024			2023		
	Receipts	Expenses	Net	Receipts	Expenses	Net
<b>Programs - Sports</b>						
Basketball	3,980	143	3,837	945	517	428
Baseball	12,370	9,953	2,417	6,805	3,241	3,564
Hockey	7,143	410	6,733	6,945	475	6,470
Pickleball	7,195	412	6,783	7,346	1,045	6,301
Skiing	5,482	3,048	2,433	3,880	518	3,362
Soccer	22,498	11,945	10,553	35,748	17,759	17,989
Softball	3,175	2,322	853	4,480	4,275	205
	<b>61,843</b>	<b>28,234</b>	<b>33,608</b>	<b>66,149</b>	<b>27,830</b>	<b>38,319</b>
<b>Programs - Other</b>						
Age friendly riverview	-	-	-	3,520	-	3,520
Cardio	2,670	-	2,670	450	-	450
Cooking with Kids	840	-	840			
Karate	125	-	125	900	1,750	(850)
Magic lessons	400	-	400	303	-	303
Mature writing	360	790	(430)	2,840	1,974	866
Other	7,828	6,089	1,739	4,024	9,447	1,207
Pilates	3,190	2,999	191	2,775	1,895	880
Preschool Dance	305	-	305			
Summer camp	22,348	1,830	20,518	34,862	2,635	32,227
Tai Chi	515	-	515			
Workshops	1,045	160	885	595	465	130
Yoga	9,480	3,100	6,380	3,045	1,150	1,895
Zumba	235	500	(265)			
	<b>49,341</b>	<b>15,468</b>	<b>33,873</b>	<b>53,314</b>	<b>19,316</b>	<b>40,628</b>
<b>Totals</b>	<b>111,183</b>	<b>43,702</b>	<b>67,481</b>	<b>119,463</b>	<b>47,146</b>	<b>78,947</b>

Summer camp instructors are included in wages

-\$25k

-\$28k

# Grant Contribution to Total Revenue

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**Riverview Community Centre Inc.**  
**Schedule 2 - Schedule of Grant Revenue**  
*For the year ended December 31, 2024*

	2024	2023
<b>Revenue</b>		
City of Winnipeg		
Operating	77,957	73,619
Province of Manitoba		
Green Team	25,258	25,555
Government of Canada		
General Council of Winnipeg Community Centres	-	-
Summer Students	21,420	23,723
Other		
Efficiency Manitoba Rebate	600	-
	<b>125,235</b>	<b>122,897</b>

- 30% of total operational revenue
- Student and Green team grants used to cover staffing costs for Summer Camp and general club maintenance.

# Looking Ahead - 2025

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- Jan – April 2025 (unaudited) financials are quite positive.
- Relative to 2024 (approx):
  - Gross profit : +40%
  - Total Expenses: +15%
  - Net profit: +100%

## Commentary:

- Strategic planning and focus on additional club infrastructure investments align with current (strong) financial position.
- Additional fundraising can be legitimately applied to new investment as existing operations doesn't require additional financial support

# 2024 Financial Review

Dominic Marinelli (Treasurer) – Presentation

## **Motions**

1- Approve Financial Statements as of Dec 31, 2024:

Moved by \_\_\_\_\_, 2nd by \_\_\_\_\_

2- Auditor Motion

Moved that we Retain Fort Group as our auditor for 2025

Moved by \_\_\_\_\_, 2nd by \_\_\_\_\_

# Bylaw Changes

# Existing Bylaw

## 2.3 Elected Board Members (9):

- **Facilities and Grounds Director** - lead facilities and ground maintenance efforts as outlined by the board.
- **Renovations and Grants Director** - assist the executive committee and staff with acquiring and apply for grants and be a consultant in all renovation projects undertaken by the centre.
- **Events Director** - act as a liaison for event leads by bringing forward concerns and reports to the board and assisting leads with event planning.
- **Neighbourhood Group Liaison Director** - connect with neighbourhood volunteer groups who are working to enhance the Riverview Community and provide the board with updates and help to coordinate joint RVCC projects/events.
- **Member at Large** - Duties assigned by the Board
- **Member at Large** - Duties assigned by the Board
- **Member at Large**- Duties assigned by the Board
- **Member at Large**- Duties assigned by the Board
- **Member at Large**- Duties assigned by the Board

# New Bylaw

## 2.3 Elected Board Members (9):

- **Facilities and Grounds Director** - lead facilities and ground maintenance efforts as outlined by the board.
- **Renovations and Grants Director** - assist the executive committee and staff with acquiring and apply for grants and be a consultant in all renovation projects undertaken by the centre.
- **Events and Fundraising Director** – serve as the liaison between event leads and the board, assisting with planning and addressing concerns. Develop fundraising strategies, secure sponsorships, and drive revenue to meet organizational goals.
- **Neighbourhood Group Liaison Director** - connect with neighbourhood volunteer groups who are working to enhance the Riverview Community and provide the board with updates and help to coordinate joint RVCC projects/events.
- **Member at Large** - Duties assigned by the Board
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- **Member at Large**- Duties assigned by the Board

# Bylaw Change Motion

## **MOTION:**

Be it Resolved that we approval the bylaw change of adjusting **Bylaw 2.3 Elected Board Members** , by adding the Events and Fundraising Director.

Moved by \_\_\_\_\_, 2nd by \_\_\_\_\_

# Elections

# Proposed Slate for 2025

**President** – Jason Oliver (Standing for election)

**Vice President** – Quinn Fletcher (Standing for election)

**Past President** - Vacant

**Treasurer** – Dom Marinelli (Standing for election)

**Secretary** – Laura Reimer (Standing for election)

**Facilities and Grounds Director** – Colin Pochailo (Standing for election)

**Renovations and Grants Director** – Marco Gallo (Standing for election)

**Events and Fundraising Director** – Open

**Neighbourhood Group Liaison Director** – Open

**Member at Large** – Brooke Koskie (Standing for election)

**Member at Large** – Brett Delday (Standing for election)

**Member at Large** – Kristin Shiach (Standing for election)

**Member at Large** – Sara McFee (Standing for election)

**Member at Large** – Open

Questions



# Strategic Survey

